

**Executive Committee Meeting
Nickajack Elementary PTA
JR Crickets
August 24, 2015 @ 7:00 PM
Minutes**

Call to order

Seth Rubenstein called the meeting to order at 7:15 PM.

Roll Call

Seth Rubenstein – Co-President
Betsey Denis – Treasurer
Heather Graham – Co-Vice President
Ivy Abelmann – Co-Secretary
Pam Johnson – Co-Secretary
Jessica Powers – Parliamentarian
Kristine Estrada – Executive Committee Member

Open House

September 1, 6-7:30 PM Grades 3-5

September 3, 6-7:30 PM Grades K-2

We discussed the logistics for Open House.

- We will be selling PTA memberships. Ivy created a Google Doc Form for members to enter their own information into our spreadsheet. We will need 2 laptops and Kristine will get them for us from the Kindergarten laptop cart.
- We will arrive to set up at 5:30 on both days.
- The PTA Pals have been invited and will set up tables in the hallway between the front entrance and the cafeteria.
- Seth will put together the script for the PTA Meeting. We will present the budget and vote on it.

Committees

We went through each of the committees to make sure each one has a Board Liaison assigned.

Each Board Liaison will be responsible for contacting the volunteers that signed up for their committees.

Calendar Updates

Davis Dads Reading and Football Friday will be on 9/11.

The meeting adjourned at 9:00 PM.

Submitted by,

Ivy Abelmann

Nickajack Elementary PTA Co-Secretary